

JESSICA ROTONDI

917.442.4563 jessoro@gmail.com www.jessicarotondi.com

FILM CV

EMPLOYMENT EXPERIENCE

Global Grind

Social Media Consultant (May '16-Present)

- Write relevant news, celebrity, fashion, pop culture stories for website, Facebook, Twitter, etc.
- Research topical stories online
- Create captions for daily celebrity photos

Hofstra University

TV & Web Series Writing Instructor (Sept. '15-Present)

- Teach fundamentals of structure for web series, ½ hr TV series & 1 hr TV series.
- Help students outline and develop their web series' pilots
- Teach the process of writing spec scripts for ½ hr & 1 hr TV series

Fung Retail Group

Social Media Consultant (Feb. '15-June '15)

- Create engaging content regarding retail technology for Twitter, Facebook, Pinterest, Instagram, etc.
- Write blogs for the CEO of the company, to align with her philosophies of the industry
- Creatively report on trends in retail marketing by tracking a range of companies' promotional tactics each week

Digital Film Academy

Screenwriting Instructor (April '15-Present)

- Teach Advanced Screenwriting classes at accredited university.
- Teach both short screenplay and feature screenplay classes.
- Provide the principles and structure to support students in creating innovative, strong scripts to take into production for their final projects.

Episode Interactive Phone App

Writer & Producer (Oct. '14-April '15)

- Write short animated episodes for a series I created for the “Choose Your Own Adventure” phone app Episode Interactive
- Choose the animation for episodes and execute it using special coding for the characters, backgrounds, etc.
- Pitch stories and episodes for possible other scripts, get feedback, and revise scripts.

Praxis Health

Director & Producer (Oct. '14-March '15)

- Produce educational videos for various illnesses & how to administer medications pre-production through post-production – rent necessary equipment, obtain locations, cast, hire crew, etc.
- Direct videos with various actors and health “experts” pre-production through post-production
- Supervise writing of scripts for videos

The Actors Connection

Screenwriting Lecturer (Oct. '13-June '15)

- Teach introduction to screenwriting for adult actors. Go through structure of different mediums, including film, TV, web series, and shorts.
- Teach actors the traits that make for engaging characters and how to develop roles for themselves in their original projects.
- Provide the principles that create innovative, strong stories, no matter what the medium.

PRISM Multimedia Center (Institute of Music)

Director & Screenwriter Teacher (Jan. '13-May '14)

- Taught High School students how to create documentaries from pre-production through post production
- Taught High School and Jr. High School students how to create and write short screenplays and rewrite for production
- Gave knowledge of fundamentals of directing actors and working with the camera
- Co-Directed students' short films on both locations and green screen studios (25 films)

New York Women In Film And Television (NYWIFT)

Screenwriting Instructor (Oct. '14)

- Gave seminars at NYWFIT on screenwriting for short content, explaining the different structure for short films, TV, and web series
- Workshopped students' scripts, outline and/or ideas
- Discussed overall production advice for creating shorts and/or web series

FTMA (Film & Television Masters Program) at Sacred Heart University

Program Liaison/Advisor (Sept. '13-Dec.'13)

- Managed operations of the program, including: the equipment room, social media, guest lecturers, ordering from outside vendors, etc.
- Served as Liaison to film, acting, and entertainment industries for students.
- Provided support and feedback to students' projects and overall studies.

The Ghetto Film School / The Cinema School

Filmmaker in Residence – Screenwriting/TV Writing Teacher (Jan. '11-March '13)

- Taught high school students film production classes (teaching a variety of classes including: screenwriting, casting, directing actors, producing, story, and pitching)
- Supervised students in pre-production, production, and post-production for students' films, commercials, and music videos
- Worked with students one on one to workshop their film, commercial, and video scripts
- Taught advanced TV writing class for alumni students, where each student wrote a TV Spec script for either a half hour or an hour TV show that's currently on air

Gotham Writers Workshop

Screenwriter Teacher/Script Doctor (June. '12-Jan. '13)

- Taught Screenwriting I class to a variety of adult students of all levels, dividing class into lectures, exercises, and going over students' work
- Helped students develop outlines for their stories, as well as the script itself
- Consulted with students one on one on their feature film scripts

New York Film Academy

Acting Teacher (March '09-Jan. '10)

- Taught Acting for Film, Scene Study, and Monologue classes to Jr. High, High School and College Level students
- Directed students in film scenes and monologues, creating a film set with the class
- Coached individual students on monologues as well as acting techniques.

Jodi Collins Casting and Enterprise

Assistant Casting Director (Jan.'08-Feb. '10)

- Assisted in casting the TV Show, "The Scariest Show on Television" for Comedy Central, the TV show "Z Rock" for IFC, the film "The Mystery Gang" (Sundance Film Festival), and Ensemble Studio Theatre's "Marathon Plays '08"
- Maintained office by organizing actor submissions, audition schedules, breakdowns, email correspondence, etc.
- Provided support for "Creative Control", a screenplay reading series we produced

VARIOUS FREELANCE PROJECTS

Casting Director (Sept. '06-May '10)

- Held position of Casting Fellowship at Columbia University Graduate Film program, casting a wide variety of student films and projects
- Cast Columbia Thesis Film “Today and Tomorrow”
- Cast Columbia Thesis Film “That’s Good, That’s Enough”
- Cast Theater Showcase for Rocketship Theater Company
- Cast Play Festival 8 Minute Madness – consisting of 27 plays for TurtleShell Prod.

Magnet Entertainment (Producer Ed Saxon)

Office Production Assistant

- Researched for projects in development and production (ADAPTATION, THE TRUTH ABOUT CHARLIE, SEREN, THE BURIAL, etc.)
- Organized filming schedule, budget breakdown, producer's meeting,

TV/FILM PRODUCTION EXPERIENCE

<i>Keepin' It Real</i>	Director/Co-Producer	Web Series
<i>Big Tree</i>	Director/Producer	Music Video for MTV.com
<i>Twin Hearts</i>	Director	Reality Series Pilot
<i>\$5 Mic</i>	Director	TV Pilot
<i>Innerspace</i>	Writer/Director	Turtleboy Music Video
<i>Lenox Avenue</i>	Staff Writer/Director	BET Network
<i>C'est Moi</i>	Writer/Director/Editor	Columbia Thesis Film
<i>The Curious Complications of Role Playing</i>	Writer/Director	Columbia Non-Thesis Film
<i>Z Rock</i>	Asst. Casting Director	IFC
<i>See You Tomorrow</i>	Writer/Director	Columbia Grad Film
<i>Comfort Woman</i>	Co-Producer	Columbia Grad Film
<i>You Slay Me</i>	Director	Columbia Grad Film
<i>Love Crimes</i>	Writer/Producer	Columbia Grad Film
<i>The Party</i>	Writer/Director	Columbia Grad Film

EDUCATION

MFA Film (Directing Concentration) – Columbia University, School of the Arts Spring '10

BFA Drama (Acting & Directing) – NYU, Tisch School of the Arts Spring '00

RELATED SPECIAL SKILLS

Directing (for theater and film), Writing (for film, TV, & theater), sketch writing, Editing, Casting, Improv

AWARDS AND FESTIVALS

Harlem Film Festival – *C'est Moi*

Columbia Film Festival – *C'est Moi*

World Of Comedy Film Festival – *The Curious Complications of Role Playing*

LA Femme Festival – *The Curious Complications of Role Playing*

Action on Film Festival – *The Curious Complications of Role Playing*

Long Island Film Expo – *The Curious Complications of Role Playing*

Manhattan Film Festival – *The Curious Complications of Role Playing*

Columbia Film Festival – Audience Choice Award – *The Curious Complications of Role Playing*

PAGE Screenwriting Contest – Semi-Finalist – Pilot *The Hicksville Players*

TVWriter.com Spec Scriptacular Semi-Finalist – Pilot *The Hicksville Players*

Student Academy Award Nominee – *Wianbu: Comfort Woman*

Cinekink Film Festival Participant – *The Party*

Best Comedy Short – Ourstage.com - *The Party*